

**MINUTES OF THE REGULAR MEETING
KIMBALL, TENNESSEE
THURSDAY, FEBRUARY 2, 2023**

A meeting of the Kimball Board of Mayor and Aldermen was held on Thursday, February 2, 2023, in the Meeting Room of Town Hall, 675 Main Street, Kimball, Tennessee.

Mayor Pesnell called the regular meeting to order at 6:00 pm.

INVOCATION AND PLEDGE

Mayor Pesnell requested Alderman Matthews to say the invocation over the meeting.

Mayor Pesnell requested Alderman Sisk to lead the Pledge of Allegiance.

ROLL CALL

Mayor Pesnell asked Recorder May to call roll.

Those present were Mayor Rex Pesnell, Vice Mayor Jerry Don Case, Alderman Johnny Sisk, Alderman Teresa Lofty, Alderman John Matthews and Attorney William Gouger.

APPROVAL OF MINUTES

On a motion by **Vice Mayor Case**, seconded by **Alderman Sisk** the Minutes of the Regular Monthly Board Meeting for January 5, 2023, were approved unanimously on a board vote.

OLD BUSINESS

Alderman Lofty stated that a citizen wanted to send a special thanks to the Kimball Police Department and especially the efforts by Patrolman Hubbard for going above and beyond to help them in a recent theft issue. They stated that the Kimball Police Department was a very quality team. Mayor Pesnell concurred with her statements and stated he commends the department for their efforts for our citizens and visitors to our town.

Mayor Pesnell had the following items under old business:

- Alderman Sisk and Alderman Lofty were sworn into office on Monday, January 9, 2023, by Judge Jenkins.
- Members of our town attended the unveiling of the Walmart Community Mural. On behalf of the town, the Mayor wanted to thank Walmart for the consideration of the mural and bringing all the communities into the picture.
- Members of our town also attended the Memorial at the Marion County Justice Center in memory of Detective Matt Blansett. The county appreciates all that Detective Blansett did for our county and how he continues to touch it today.

SCHEDULED AGENDA ITEMS

a.) Change order with Ortwein Sign concerning the change of the depth of the sign due to main waterline below the area in the amount of \$4,675

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the change order with Ortwein Sign concerning the change of the depth of the sign due to the main waterline being located below the area in the amount of \$4,675. The motion passed unanimously on a board vote.

b.) Approve the renewal of the AirMedCare Network Municipal Site Membership for the Town of Kimball, Tennessee in the amount of \$7,602 annually to be paid out in monthly payments in the amount of \$633.50

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the renewal of the AirMedCare Network Municipal Site Membership for the Town of Kimball, Tennessee in the amount of \$7,602 annually to be paid out in monthly payments in the amount of \$633.50. The motion passed unanimously on a board vote.

c.) Approve the renewal of the AirMedCare Network Group Full Membership for Town of Kimball Employees and Fire Department Members in the amount of \$1,630

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the renewal of the AirMedCare Network Group Full Membership for Town of Kimball Employees and Fire Department Members in the amount of \$1,630. Alderman Matthews asked if there was a total number of people that have used this service per year. The motion passed unanimously on a board vote.

d.) Review MCA Technology Solutions quote for a new server for town hall with all appropriate licensing in the amount of \$9,016

A motion was made by **Alderman Lofty**, seconded by **Vice Mayor Case** to approve the quote from MCA Technology Solutions for a new server for town hall with all the appropriate licensing in the amount of \$9,016. Attorney Gouger asked about the quote validity in which MCA Technology Solutions extended the quote to 2/28/23. The motion passed unanimously on a board vote.

e.) Review MCA Technology Solutions quote for the installation of the new server onsite in the amount of \$3,480

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the quote from MCA Technology Solutions for the installation of the new server onsite at town hall in the amount of \$3,480. The motion passed unanimously on a board vote.

f.) Approve the Rebuilding of Sewer Pump for the Main Lift Station up to \$8,000

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the rebuilding of the Sewer Pump for the Main Lift Station with approval up to \$8,000. The motion passed unanimously on a board vote.

g.) Agreement with the Town of Kimball, Town of Jasper and City of South Pittsburg concerning the usage of the Baseball/Softball Complex

Discussion was started concerning when the agreement was approved and if all three entities were represented.

A motion was made by **Alderman Lofty**, seconded by **Vice Mayor Case** to approve the agreement with the Town of Kimball, Town of Jasper and City of South Pittsburg concerning the usage of the Baseball/Softball Complex. This agreement was recommended by the Kimball Park and Recreation Board after several Park and Recreation Meetings concerning this topic. There were several people from South Pittsburg in attendance at the meeting concerning this triple agreement. The board was met with numerous concerns about South Pittsburg's ability to play on the Kimball Complex without any restrictions of going through another town. The agreement was taking away the work on the fields along with being able to run the concession stand from South Pittsburg. In the past, the concession stand has been leased by individuals and not run by any organization. South Pittsburg will have 12 teams this year.

After much discussion, **Alderman Lofty** withdrew her motion with **Vice Mayor Case** approving the withdrawal of the motion. The Park and Recreation Board will meet on this topic on Tuesday, February 7, 2023, and the Board of Mayor and Aldermen will recess this meeting at the end and reconvene on Thursday, February 9, 2023.

h.) Review Park and Recreation Board's revised Park and Recreation Director's Job Description

A motion was made by **Vice Mayor Case**, seconded by **Alderman Matthews** to approve the revised Park and Recreation Director's Job Description as recommended by the Kimball Park and Recreation Board. The motion passed unanimously on a board vote.

i.) Rivers Edge Drive concerning the Roadway Sinking

Mayor Pesnell explained the situation concerning Rivers Edge Drive. Mayor Pesnell met with several contractors and the town engineer concerning the site. It was recommended that the town address the issue under Emergency Powers as this is the only way in and out for the citizens and Emergency Vehicles.

A motion was made by **Vice Mayor Case**, seconded by **Alderman Sisk** to approve under Emergency Powers to repair the roadway at Rivers Edge Drive using Bailey Contracting Company for labor and the town to purchase the materials with the plan approved by the contractor and town engineer. The motion passed unanimously on a board vote.

j.) Ponderosa Drive concerning Drainage Improvements

Mayor Pesnell explained the situation concerning the drainage and roadway at Ponderosa Drive. Mayor Pesnell met with the town engineer and Bailey Contracting Company on this roadway as well. It was determined that this roadway was in need of immediate repairs also in order to save the existing roadway from washing in certain areas. This project will need to be completed under Emergency Powers also.

A motion was made by **Alderman Lofty**, seconded by **Alderman Matthews** to approve under Emergency Powers to repair the Drainage Issues for the roadway at Ponderosa Drive using Bailey Contracting Company for labor and the town to purchase the materials with the plan approved by the town engineer and contractor. The motion passed unanimously on a board vote.

k.) Maintenance Report

Alderman Matthews had nothing new to report.

l.) Fire Report

Alderman Sisk gave the fire report for January 2023; the department responded to four calls during the month which were two mutual aids, one spill and one false alarm.

m.) Parks and Recreation Report

Alderman Lofty stated the Park and Recreation Board had two meetings during the month of January. During the meetings, the board discussed the Park and Recreation Director Position, Agreement on the Kimball Baseball/Softball Complex and the Soccer Program. The board recommended the revised Job Description for the Park and Recreation Director and the Agreement on the Kimball Baseball/Softball Complex. In-person soccer registration will be held again on Saturday, February 4, 2023, at 9 am at town hall with the online registration remaining open until Sunday, February 12th. There have been 102 players signed up to date. The board has recommended having the Annual Easter Egg Hunt at the Kimball Barn on Industrial Boulevard on Thursday, April 6, 2023. The next Parks and Recreation Board meeting will be held on Tuesday, February 7th and the regular meeting is scheduled to meet on Thursday, February 23, 2023, at 5:30 pm.

n.) Police Report

Vice Mayor Case gave an update on the Police Department as follows:

Litigation Tax and Training Fees	\$44.25
Court Costs	\$180.75
Fines	\$125.00
Report Fee	\$90.00
Sessions Court	\$85.50
Total	\$525.50

o.) Planning Commission Report

Vice Mayor Case stated the Kimball Planning Commission meeting was held on January 17, 2023. The final plat for Dixie Lee Center Lot 6 was approved and planning commission officers were elected. The officers remain the same with Mark O'Leary, Chairman, Jerry Don Case, Vice-Chairman, and Margaret King, Secretary. The next meeting is scheduled for February 21, 2023, at 5:30 pm.

p.) Attorney Report

Attorney Gouger had nothing to report.

NEW BUSINESS

Mayor Pesnell had items under new business as follows:

- Town Hall and Maintenance Department will be closed for the President's Day Holiday on Monday, February 20th. Sanitation Services will be run on Tuesday, February 21, 2023.
- The Town Financial Report is as follows:

General Fund	\$4,140,008
State Street Aid Fund	\$ 70,280
Drug Fund	\$ 9,869
Sewer Fund	\$ 877,617
- The next monthly meeting will be March 2, 2023, at 6 pm.

A motion was made by **Alderman Matthews**, seconded by **Vice Mayor Case** to recess the February 2, 2023, meeting until Thursday, February 9, 2023, at 6:00 pm. The motion passed unanimously on a board vote.

Mayor Pesnell called to order the recessed meeting from February 2, 2023, on Thursday, February 9, 2023, at 6:00 pm with all board members and attorney present.

1. Agreement with the Town of Kimball, Town of Jasper and City of South Pittsburg concerning the usage of the Baseball/Softball Complex

Mayor Pesnell stated that the agreement has been revised after the Special Called Park and Recreation Meeting from February 7, 2023, with the Final Draft being included in the packet tonight. The Park and Recreation Board recommended the changes to the agreement after the Town of Jasper withdrew their offer. This Agreement will be with the Town of Kimball and City of South Pittsburg concerning the usage of the Baseball/Softball Complex.

A motion was made by **Alderman Lofty**, seconded by **Vice Mayor Case** to approve the Agreement with Town of Kimball and City of South Pittsburg concerning the usage of the Baseball/Softball Complex. The motion passed unanimously on a board vote.

2. New Business

- The town is in need of a new Flow Meter at the Main Sewer Lift Station. Maintenance Supervisor David Henley has a quote from Wascon Sales and Service for the flow meter and installation in the amount of \$8,862.25.

A motion was made by **Alderman Sisk**, seconded by **Alderman Matthews** to approve the quote from Wascon Sales and Service for the flow meter and installation in the amount of \$8,862.25. The motion passed unanimously on a board vote.

- Sam Saieed with Southeast Tennessee Development District has sent an email concerning reapplying for the CDBG Grant. Last year the town applied for this grant to fund a new fire truck; however, the town's application did not score high enough for funding. The town may reapply for the fire truck or any other eligible project. A public hearing will be necessary if the board approves reapplying.

A motion was made by **Alderman Matthews**, seconded by **Alderman Sisk** to approve the town to reapply for the CDBG Grant for a new fire truck. The motion passed unanimously on a board vote.

ADJOURNMENT

As there was nothing further to come before the board, motion was made by **Vice Mayor Case** to adjourn. The motion was seconded by **Alderman Sisk**. The motion passed unanimously on a board vote.


Rex Pesnell, Mayor


Tonia May, Recorder