

**Town of Kimball**  
**675 Main Street**  
**Kimball, TN 37347**  
**423-837-7040**

**APPLICATION FOR SIGN PERMIT**

Permit No. \_\_\_\_\_

**STATE TAX MAP NUMBER**

Date \_\_\_\_\_ Permit Fee \$ \_\_\_\_\_

Map	Group	Parcel			
<b>PROPERTY LOCATION</b>			<b>CONTRACTOR INFORMATION</b>		
Street Number _____ Apt. Number _____			Contract Value \$ _____		
Street Name _____			State Lic. _____ County Bus. Lic. _____ Phone _____		
Zip Code _____ Direction _____			Contractor Name _____		
<b>OWNER INFORMATION</b>			Street Address _____		
Name _____			City _____ State _____ Zip Code _____		
Street Address _____			<b>ARCH/ENGR. INFORMATION</b>		
City _____ State _____ Zip Code _____			State Lic. _____ City Business Lic. _____ Phone _____		
Area Code _____ Phone Number _____			Arch./Engr. Name _____		
Ownership Is: 1. ( ) PRIVATE 2. ( ) PUBLIC			Street Address _____		
<b>TYPE OF WORK</b>			City _____ State _____ Zip Code _____		
1. ( ) NEW CONSTRUCTION    4. ( ) DEMOLITION 2. ( ) ALTERATION            5. ( ) MOVE 3. ( ) REPAIR/REPLACE      6. ( ) ADDITION			<b>AGENT INFORMATION</b>		
<b>PROPERTY OCCUPIED/USED AS</b>			Name of Agent _____ Phone No. _____		
1. ( ) INSTITUTIONAL          3. ( ) INDUSTRIAL 2. ( ) RESIDENTIAL          4. ( ) COMMERCIAL			Address of Agent _____		
_____ No. of dwelling units, if residential.			City _____ State _____ Zip Code _____		
_____ No. of buildings, if multi-family residential.			<p>NOTICE -- This permit is issued with the distinct understanding that the building for which this Permit is issued is to be built in strict accordance with the building laws of State of Tennessee and Marion County.</p> <p>Persons performing construction work under this permit must observe Tenn. Law. (Pub. Chap. 289 Acts of 1955) providing for precautions to be taken in vicinity of high voltage wires.</p> <p>For _____ Chief Building Official By _____ Date _____</p> <p><b>THIS DOCUMENT BECOMES THE BUILDING PERMIT WHEN SIGNED.</b></p>		

1. What is to be built, installed, moved, repaired, altered or demolished \_\_\_\_\_

2. Type of construction? \_\_\_\_\_

3. Plan, specifications, drawings, and land survey must accompany application. Land survey must show location of proposed building and property lines.

4. Is property located in a designated 100 year flood plain?  
 YES \_\_\_\_\_ NO \_\_\_\_\_  
 If yes, what is the elevation?  
 \_\_\_\_\_

The undersigned does hereby declare that the statements contained in this document and on the attachments hereto, are true and correct to the best of his or her knowledge, information and belief.

\_\_\_\_\_  
 Owner or Agent

NOTICE – This permit must be accompanied by septic system approval from the Health Department.

Is approval on file? YES \_\_\_\_\_ NO \_\_\_\_\_

NOTE: Location of residence on lot:  
 Minimum front yard setback is 40 foot.  
 Minimum side yard setback is 10 foot (interior lot)  
 Minimum size yard setback is 25 foot (corner lots).  
 Minimum rear yard is 20 foot.

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675 MAIN STREET  
KIMBALL, TN 37347**

Phone: 423 837-7040

Fax: 423 837-1039

E mail [egeary@townofkimball.com](mailto:egeary@townofkimball.com)

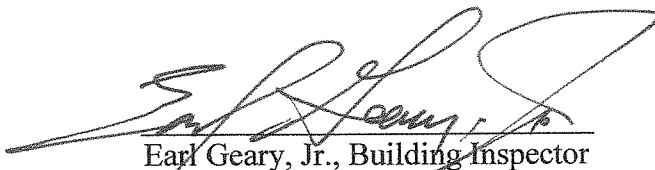
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Earl Geary, Jr., Building Inspector

## **FREQUENTLY ASKED QUESTIONS REGARDING KIMBALL'S SIGN ORDINANCE**

1. ALL SIGNS REQUIRE A SIGN PERMIT  
SIGN PERMIT APPLICATIONS WITH INSTRUCTIONS ARE AVAILABLE AT TOWN HALL
2. ATTACHED SIGNS TO BUILDING PRIMARY FACE ARE PERMITTED PROVIDED THEY DO NOT EXCEED 20% OF FACE AREA.
3. SIGNS ATTACHED TO BUILDING ROOF ARE NOT PERMITTED
4. PORTABLE SIGNS ARE NOT PERMITTED
5. SIGNS WITH FLASHING LIGHTS, RIBBONS, STREAMERS, ETC., ARE NOT PERMITTED AFTER 30 DAYS OF BUSINESS GRAND OPENING
6. BANNERS ARE PERMITTED PROVIDING THEY ARE ATTACHED TO BUILDING STRUCTURE AT ALL 4 CORNERS.
7. BANNERS ARE FREE FOR 30 DAYS AFTER BUSINESS GRAND OPENING, THEN \$100 PER YEAR

THESE ARE ONLY A LIMITED FEW OF THE SIGN CONTROLS ADDRESSED IN KIMBALL'S SIGN ORDINANCE. IF YOU HAVE QUESTIONS PLEASE CALL OR REVIEW THE ORDINANCE AT TOWN HALL.



Earl Geary, Jr., Building Inspector  
Tennessee State Fire Marshal's Office  
#836

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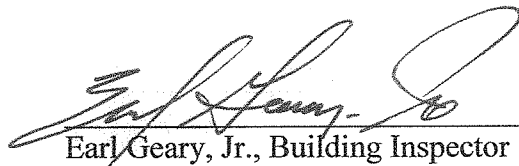
Earl Geary, Jr., Building Inspector

**The sign application shall include but not necessarily be limited to the following information:**

1. Location of property
2. Name and address of all persons owning or claiming as interest in said property
3. Sketch of property showing dimensions of tract and prox location of the sign
4. Sketch of sign with dimensions
5. The materials to be used in construction, erection, maintenance or repair
6. The name, address and all contact numbers of the applicant or applicants agent
7. Estimated construction costs including installation

The cost of a sign is \$2.00 per sq ft. If your sign is double faced, the sign would be priced seperately for each side.

This is only a brief summary of sign requirements. The sign ordinance is available at Town Hall or you may call the Building Inspector with questions. Calls are typically returned after 3:00 central time.



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